Account Eligibility Policy

MOSAIC Policy Letter # 1 Date Approved: 6 Oct 1995 (Amended 14 Jan 2005)

Subject: Eligibility for Accounts on the Mosaic System

1. Purpose: To define eligibility for Mosaic Accounts.

2. Background:

The College of Engineering's Mosaic system is for the use by the College faculty, staff, currently enrolled students and others designated by the College as having a collaborative interest facilitated by access to the Mosaic system. Others may have gained access to the Mosaic system by virtue of the College and Computing Services goal of simplifying the quantities and types of workstations on campus allowing for a higher level of service for Mosaic systems.

3. Discussion:

The following criteria outline specifically who may have access to the Project Mosaic system.

    A. Students

    (1) All Engineering students enrolled in classes in the ongoing session, regardless if they are taking any Engineering courses, will be eligible to have accounts. These accounts remain on the system throughout the student's academic association with the College of Engineering.

    (2) Any UNCC students taking any course in the College of Engineering or College of Information Technology are eligible to have a Mosaic account. (EFFECTIVE May 16, 2005, College of Information Technology students will no longer be eligible for Mosaic accounts. EFFECTIVE June 30, 2005, College of Information Technology Faculty and Staff will no longer be eligible for Mosaic accounts.) The account is active through the academic session until the deactivation period of the following academic session.

    (3) By virtue of agreements between the College of Engineering and the Departments of Physics, Math and Geography, all students in certain courses may gain access to Mosaic. Courses in those departments which include College of Engineering students and are designated by the instructor as requiring Mosaic applications as part of the course content will be eligible for accounts. Instructors must provide the course and section numbers to Mosaic personnel in order for accounts to be established for those students.

    (4) Students who are not enrolled in courses during the current session, but are completing in-progress work or working with a faculty member, may have Mosaic accounts upon request of the sponsoring faculty member to the COE Mosaic Lab Group. The sponsoring faculty member

may be any College of Engineering faculty member or any faculty member outside of the College of Engineering in possession of a Mosaic system account.

B. Faculty and Staff

(1) All faculty and staff in the College of Engineering will receive accounts on the Mosaic system from the beginning of their employment until they leave the university.

(2) Faculty and staff in units outside of the College of Engineering are eligible for Mosaic system accounts if their work involves collaborative efforts with Engineering or their work involves services provided directly to Mosaic systems or users. These accounts will be identified by College of Engineering personnel.

C. Others

From time-to-time the College of Engineering will establish accounts for personnel working outside the College and University. These accounts will be identified by College of Engineering personnel.

4. Deactivation of accounts

A. Deactivation is the act of administratively changing an account's password to one unknown to the account holder and removing the user id from the Master Password File thereby denying user access to the Mosaic system.

B. Accounts of former College of Engineering majors not eligible for Mosaic access for 110 consecutive days (based upon review of course files and faculty requests, paragraph 3A(4)) will be deactivated. Accounts of non-College of Engineering majors will be deactivated after 15 days of ineligibility. No user files will be deleted during deactivation.

C. Deactivated or dormant accounts will be deleted from the Mosaic system in accordance with approved time limits as published in other policy letters.

5. Exceptions to this policy must be approved in advance by the Mosaic User Services Coordinator with substantive policy changes approved by the College of Engineering Computing Equipment Advisory Committee.

Last update:10/15/2007 by MLC